



REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, U.S. ARMY GARRISON FORT WAINWRIGHT  
1060 GAFFNEY ROAD #6000  
FORT WAINWRIGHT, ALASKA 99703-6000

IMPC-FWA-PW

09 NOV 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Self-Help Sustainment, Restoration, and Modernization (SRM) and Operation and Maintenance (OMA) Projects (Garrison Policy #39)

1. References:

- a. AR 420-1, Army Facilities Management, 12 February 2008.
- b. AR 415-28, Real Property Category Codes, 1 November 2004.
- c. AR 405-70, Utilization of Real Property, 12 May 2006.

2. Purpose: The intent of this policy is to ensure that "Self Help" construction projects meet the required regulations, are constructed safely, and ensure the Garrison does not have to expend additional dollars repairing improper work.

3. Background

a. There have been several SRM and OMA related projects that were recently awarded and/or completed without an approved work order. In several cases, the unauthorized construction has created an unsafe environment. Several instances of work performed without the appropriate approvals have resulted in further Safety, Environmental, and Fire Department violations which required immediate Directorate of Public Works (DPW) involvement, which deters efforts and resources from other endeavors that had been deemed a priority by the Command

b. Any project awarded or completed without DPW approval does not have the Quality Assurance/Quality Control oversight and therefore may not have been completed to either Fort Wainwright (FWA) or US Army standards and could have safety implications.

c. Renovation projects impact other portions of the facility and may have unintended results. An example of this is the installation of a new wall. Since the Heating, Ventilation, and Air Conditioning (HVAC) systems are balanced per the design configuration, the installation or removal of walls affects the ability and efficiency of the HVAC system.

4. Facts

a. The approval of Sustainment, Restoration, and Modernization (SRM) projects for all US Army Facilities is the responsibility of the Installation Management Command (IMCOM) Directorate of Public Works (AR 420-1).

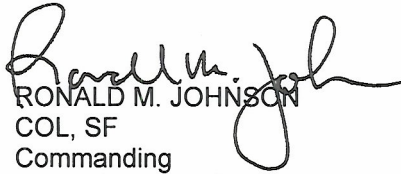
b. No SRM work will commence without prior written project approval from the proper authority. DA Form 4283 (Facilities Engineering Work Request) is the standard project approval document (AR 420-01).

c. All work to be done on an existing facility will be consistent with the design use and remaining economic life of the facility. If construction work will change the facility category code according to AR 415-28, the category code change will be approved by the Army Chief of Staff for Installation Management (ACSIM) prior to commencement of work (AR 405-70).

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5. Unauthorized work, whether it is renovation, new construction, or purchasing items (i.e. sheds, temporary facilities, or personal property) requiring attachment to any FWA facility may result in the offender paying for the repairs to be done in accordance with US Army policies and guidance. Any work that is performed that is not in compliance with applicable codes or is unsafe will result in the unit or individuals being required to remove the unauthorized construction at their expense without delay.
6. This policy supersedes Garrison Policy #32, SAB, dated 1 Jun 09.
7. The point of contact for this policy is Mr. Michael Meeks (361-7287) or email at [michael.meeks@us.army.mil](mailto:michael.meeks@us.army.mil).

  
RONALD M. JOHNSON  
COL, SF  
Commanding

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